# SEED SAVERS EXCHANGE, INC. FINANCIAL REPORT OCTOBER 31, 2018

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# INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS

To the Board of Directors Seed Savers Exchange, Inc. Decorah, Iowa

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Seed Savers Exchange, Inc. (a nonprofit organization), which comprise the statements of financial position as of October 31, 2018 and December 31, 2017, and the related statements of activities, functional expenses and cash flows for the ten months ended October 31, 2018 and twelve months ended December 31, 2017, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Seed Savers Exchange, Inc. as of October 31, 2018 and December 31, 2017, and the changes in its net assets and its cash flows for the ten months ended October 31, 2018 and twelve months ended December 31, 2017 in accordance with U.S. generally accepted accounting principles.

#### Emphasis-of-Matter Regarding a Change in Accounting Principle

As described in Note 2.q to the financial statements, Seed Savers Exchange, Inc. adopted new accounting guidance required by Accounting Standards Update (ASU) 2016-14, Not-for Profit Entities (Topic 958) as issued by the Financial Accounting Standards Board (FASB). Our opinion is not modified with respect to this matter.

#### **Report on Supplementary Information**

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information shown on pages 19 through 25 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the information is fairly stated in all material respects, in relation to the financial statements as a whole.

Hacker, Melson & Co. P.C.

Decorah, Iowa July 22, 2019

# SEED SAVERS EXCHANGE, INC. STATEMENTS OF FINANCIAL POSITION October 31, 2018 and December 31, 2017

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4	-	•	н	-

	October 31, 2018		De	cember 31, 2017
CURRENT ASSETS	•	4 =00 =00	•	4.054.440
Cash and cash equivalents Investments	\$	1,702,523	\$	1,354,113
Accounts receivable (net of allowance for doubtful accounts of \$7,171 and \$6,894 respectively)		399,560 86,647		401,674 198,732
Prepaid expenses		136,594		118,561
Inventory		1,055,213		1,253,549
Total current assets		3,380,537		3,326,629
Total Cultent assets		3,300,337		3,320,023
NONCURRENT ASSETS				
Investments		69,911		69,604
Accounts receivable		25,000		25,000
Total noncurrent assets		94,911		94,604
FIXED ASSETS AND EXHIBITS				
Land		875,450		875,450
Buildings and improvements		3,410,709		3,345,490
Machinery		238,453		215,753
Furniture and equipment		2,561,790		2,486,464
Construction in progress		75,251		70,464
Total fixed assets	-	7,161,653		6,993,621
Less accumulated depreciation		(3,885,209)		(3,606,324)
Net fixed assets		3,276,444		3,387,297
			-	
OTHER ASSETS				
Book publishing costs		262,359		287,359
Total assets	\$	7,014,251	\$	7,095,889
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES	_		_	
Accounts payable	\$	68,001	\$	173,065
Accrued expenses		11,574		14,917
Customer deposits, gift certificates and credit memos		145,414		224,075
Accrued wages		153,421		163,776
Deferred support and revenue		73,368		79,284
Current maturities of long-term debt		13,976		14,202
Total current liabilities		465,754		669,319
NONCHED PAIT LIA DILITEC				
NONCURRENT LIABILITIES		20,000		E0 000
Deferred compensation		39,000		59,000
Deferred support and revenue  Long-term debt, net of current maturities		109,681		103,326
Total noncurrent liabilities		177,169		188,740
Total noncurrent liabilities		325,850		351,066
Total liabilities		791,604		1,020,385
NET ACCETC				
NET ASSETS				P 864 65-
Without donor restrictions		6,063,686		5,721,935
With donor restrictions		158,961		353,569
Total net assets		6,222,647		6,075,504
Total liabilities and net assets	\$	7,014,251	\$	7,095,889

# SEED SAVERS EXCHANGE, INC. STATEMENTS OF ACTIVITIES

	Ten Months Ended October 31, 2018						Year Ended December 31, 2017				
		ithout		With				Vithout		With	
		onor		Donor				Donor		Donor	
	Res	trictions	R	estrictions		Total	Res	strictions	Re	strictions	Total
SUPPORT AND REVENUE											
Conference	\$	7,279		9	\$	7,279	\$	18,863		9	\$ 18,863
Contributions:											
Bequests						-		600			600
Corporations		281,104				281,104		492,227			492,227
General		158,408				158,408		311,413			311,413
Foundation grants		71,305	\$	32,962		104,267		51,441	\$	353,569	405,010
Investment income		13,437				13,437		60,952			60,952
Memberships		238,229				238,229		304,015			304,015
Fundraisers and sponsorships		128,528		3,164		131,692		67,246			67,246
Rental income		11,536				11,536		13,994			13,994
Sale of merchandise	3	,441,294				3,441,294		3,654,322			3,654,322
Shipping and handling		327,499				327,499		331,153			331,153
Miscellaneous income		22,212				22,212		13,787			13,787
Net assets released from restrictions		230,734		(230,734)		-		316,562		(316,562)	-
Total support and revenue	4	,931,565		(194,608)		4,736,957		5,636,575		37,007	5,673,582
EXPENSE											
Program services	3	,209,337				3,209,337		3,972,661			3,972,661
General and administrative	1	,126,905				1,126,905		1,240,375			1,240,375
Facilities		191,914				191,914		250,439			250,439
Fundraising		61,645				61,645		82,147			82,147
Total expenses	4	,589,801		-		4,589,801		5,545,622		-	5,545,622
Change in net assets		341,764		(194,608)		147,156		90,953		37,007	127,960
CHANGE IN NET ASSETS RELATED TO COLLECTION											
Items not capitalized:											
Collection items purchased		13		-		13		1,266		-	1,266
Change in net assets		341,751		(194,608)		147,143		89,687		37,007	126,694
NET ASSETS, beginning of year	5	,721,935		353,569		6,075,504		5,632,248		316,562	5,948,810
NET ASSETS, end of year	\$ 6	,063,686	\$	158,961	\$	6,222,647	\$	5,721,935	\$	353,569	\$ 6,075,504

#### STATEMENTS OF FUNCTIONAL EXPENSES

			Program Service	es			Supporting	Services		
		Genetic	Trogram Servic		Total		Supporting	Fundraising	Total	+
		Preservation		Merchandise	Program	General and		and Special	Supporting	Total
Ten Months Ended October 31, 2018	Membership		Conferences	and Catalog	Services	Administrative	Facilities	Events	Services	Expenses
Ten Months Ended October 31, 2010	Wienibersinp	Tiojects	Conferences	and Catalog	Scivices	Zummistative	Tacilities	Lvents	Services	Expenses
Compensation and related expenses:										+
Salaries and wages	\$ 27,018	\$ 416,169	\$ 2,619	\$ 637,001	\$ 1,082,807	\$ 329,146	\$ 71,276	\$ 35,207	\$ 435,629	\$ 1,518,4
Payroll taxes	2,054	29,699	197	46,310	78,260	34,495	5,065	2,628	42,188	120,4
Retirement		7,478		13,081	20,559	3,471	3,218	389	7,078	27,6
Employee benefits		48,250		68,550	116,800	26,510	11,250	800	38,560	155,3
Subtotal	29,072	501,596	2,816	764,942	1,298,426	393,622	90,809	39,024	523,455	1,821,8
Bank charges and marketing fees				111,590	111,590	1,040		371	1,411	113,0
nterest					-	7,093			7,093	7,09
Contract labor		39,461	400	69,429	109,290	71,510	17,946		89,456	198,74
Depreciation		-			-	278,885			278,885	278,88
Facilities:		1				, ,				1
Property taxes		1			-		10,910		10,910	10,91
Rent		1,234		780	2,014		1,697		1,697	3,71
Repairs and maintenance		8,003		8,727	16,730	966	4,420		5,386	22,11
Telephone, taxes and licenses		7,111		1,614	1,614	100	600		700	2,31
Utilities				,	-		53,837		53,837	53,83
nsurance				1,412	1,412	65,707	20,007		65,707	67,11
Postage	12,192	2,810		34,967	49,969	744		6,766	7,510	57,47
Professional fees:	12/13/2	2,010		0 2/5 0 7	25/505	7.11		0,7.00	7,010	0.71
Executive Director search					_				_	+
Accounting fees					_	15,900			15,900	15,90
Curator		6,213			6,213	10,500			13,500	6,21
Consultants and conferences		1,475	1,000		2,475	9,497		95	9,592	12,06
Legal fees		1,170	1,000		2,175	25,251			25,251	25,25
Program:					_	23,231			25,251	20,20
Advertising and promotion				283,072	283,072	3,782			3,782	286,85
Discounts				52,685	52,685	3,762		22	22	52,70
Cost of goods sold		742		657,896	658,638			22	-	658,63
Complimentary gifts		382		940	1,322	706		516	1,222	2,54
Printing Printing	20,212			31,506	59,617	700		10,384	10,384	70,00
Germination testing	20,212	7,099		23,691	23,691			10,304	10,364	23,69
Shipping, handling and damages		1,626		364,211	365,837	871	267	354	1,492	367,32
Veterinary and feed expense		7,206		304,211	7,206	0/1	207	334	1,192	7,20
Staff development		2,724			2,724	4,281	120		4 401	7,12
Subscriptions and dues	290	· ·			2,724	2,342	120	600	4,401 2,942	3,23
Supplies	68		162	79,616	111,278	212,234	8,806	408	221,448	332,72
Office expense	00	1,809	102	2,488	4,297	2,284	565	400	2,849	7,14
Fravel, lodging and trade shows		9,591	1,544	9,472	20,607	22,926	303	3,005	25,931	46,53
Meals and entertainment		1,886	7,824	9,472	10,630	5,012	47	100	5,159	15,78
Less overhead applied to FG		1,000	7,024	(3,905)	(3,905)	5,012	4/	100	3,139	(3,90
11		F (F4	-	5,941		0.150	1 000		4 042	
Fuel and miscellaneous	\$ 61,834	\$ 631,763	\$ 13,746		11,615 \$ 3,209,337	\$ 1,126,905	1,890 \$ 191,914	\$ 61,645	\$ 1,380,464	15,65 \$ 4,589,80
Total expenses	Ф 61,834	Ф 631,/63	φ 13,/46	φ 4,501,994	φ 3,409,337	\$ 1,126,905	\$ 191,914	φ 01,045	φ 1,380,404	\$ 4,589,80
	1.1	1	1		1				1	

#### STATEMENTS OF FUNCTIONAL EXPENSES

			Program Service	es			Supporting	Services		
		Genetic			Total			Fundraising	Total	
		Preservation		Merchandise	Program	General and		and Special	Supporting	Total
Year Ended December 31, 2017	Membership	Projects	Conferences	and Catalog	Services	Administrative	Facilities	Events	Services	Expense
Compensation and related expenses:										
Salaries and wages	\$ 27,050	\$ 577,408				\$ 351,372			\$ 490,722	\$ 1,900,8
Payroll taxes	2,069	42,763	517	56,050	101,399	25,777	7,351	2,767	35,895	137,2
Retirement		10,475		14,477	24,952	6,985	3,808	682	11,475	36,4
Employee benefits	20.110	70,800		105,337	176,137	37,461	19,241	*******	56,702	232,8
Subtotal	29,119	701,446	7,493	974,533	1,712,591	421,595	133,509	39,690	594,794	2,307,3
Bank charges and marketing fees				107,157	107,157	2,381			2,381	109,5
Interest			4.470		-	9,062	10.55		9,062	9,0
Contract labor		8,827	1,150	17,333	27,310	68,227	18,336	2,175	88,738	116,0
Depreciation					-	326,151			326,151	326,1
Facilities:										
Property taxes		2 202		4 25-	2 (22		12,227	• 0.50	12,227	12,2
Rent		2,282		1,357	3,639	4 440	71	2,810	2,881	6,5
Repairs and maintenance		11,795		9,286	21,081	1,110	5,056 724		6,166 824	27,2
Telephone, taxes and licenses				2,246	2,246	100				3,0
Utilities			4.045	044	- 4 000		59,656		59,656	59,6
Insurance	15 220	2 (12	1,045	944	1,989	77,298		10.001	77,298	79,2
Postage	15,239	2,612	656	88,516	107,023	876		10,091	10,967	117,9
Professional fees:						27.200			25 200	25.0
Executive Director search					-	37,200			37,200	37,2
Accounting fees Curator		7.204			- 7 224	15,625			15,625	15,6
		7,324 721	F00		7,324	11.074			11.054	7,3
Consultants and conferences		721	500		1,221	11,074 8,309			11,074	12,2
Legal fees					-	8,309			8,309	8,3
Program:		2.500	710	405.005	490.206	1.504		2 555	F 120	404.4
Advertising and promotion  Discounts		2,590	719	485,987 96,687	489,296 96,687	1,584		3,555 51	5,139 51	494,4 96,7
Cost of goods sold		1,374		743,433	744,807			51	51	744,8
		676		1,622	2,298	1 570		769	2 247	
Complimentary gifts	22,335	6,483	953	103,806		1,578		17,337	2,347 17,337	4,6 150,9
Printing Germination testing	22,333	0,403	955	27,632	133,577 27,632			17,337	17,557	27,6
Shipping, handling and damages		1,480	158	406,956	408,594	2,755	246	362	3,363	411,9
11 0 0 0		4,975	136	400,930	,	2,755	240	302	3,303	
Veterinary and feed expense Staff development		100		350	4,975 450	9,707		360	10,067	4,9 10,5
Subscriptions and dues	290	100		330	290	3,622		350	3,972	4,2
Supplies	362	34,527	2,981	81,675	119,545	227,314	15,816	394	243,524	363,0
Office expense	302	2,290	2,301	3,052	5,342	1,908	387	394	2,295	7,6
Office expense Travel, lodging and trade shows		9,579	6.014	2,680	18,273	8,508	1,270	2,762	12,540	30,8
Meals and entertainment		3,005	13,192	2,680	16,437	2,065	1,270	1,441	3,659	20,0
Less overhead applied to FG		3,005	15,192	(98,574)	(98,574)	2,005	133	1,441	3,039	(98,5
Fuel and miscellaneous		4 504		6,927	11,451	2,326	2,988		5,314	16,5
Total expenses	\$ 67,345	\$ 806,610	\$ 34,861				,	\$ 82,147		\$ 5,545,6
Total expenses	<b>a</b> 07,345	<b>Ф 000,010</b>	φ 34,801	φ 3,003,845	φ 3,972,001	\$ 1,240,375	φ 430, <del>4</del> 39	φ 04,147	\$ 1,572,961	φ 3,343,0
	1.1			I		1				

# SEED SAVERS EXCHANGE, INC. STATEMENTS OF CASH FLOWS

	Ten Months Ended October 31, 2018			ear Ended mber 31, 2017
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in net assets	\$	147,143	\$	126,694
Adjustments to reconcile change in net assets to net cash	•	,	•	,
provided by operating activities:				
Depreciation		278,885		326,151
Donated investments		,		(4,462)
Collection items purchased		13		1,266
Unrealized loss (gain) on investments		14,807		(30,346)
Changes in assets and liabilities:				
Decrease in accounts receivable		112,085		52,341
Increase in prepaid expenses		(18,033)		(17,995)
Decrease in publishing costs		25,000		50,000
Decrease in deferred compensation		(20,000)		(20,000)
Decrease in inventory		198,336		7,687
Increase in deferred patronage dividend receivable		(38)		(46)
Increase in deferred revenue		438		4,309
(Decrease) increase in accounts payable and accrued expenses		(197,424)		14,416
Net cash provided by operating activities		541,212		510,015
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of investments		(12,962)		(19,387)
Proceeds from investments				1,893
Purchase of collection items		(13)		(1,266)
Purchase of property and equipment		(168,031)		(129,040)
Net cash used in investing activities		(181,006)		(147,800)
CASH FLOWS FROM FINANCING ACTIVITIES				
Payments on long-term debt		(11,796)		(13,605)
Net cash used in financing activities		(11,796)		(13,605)
Net increase in cash		348,410		348,610
CASH, beginning of year		1,354,113		1,005,503
CASH, end of year	\$	1,702,523	\$	1,354,113
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION			•	
Cash paid for interest	\$	7,093	\$	8,341
Noncash investing and financing activities:			_	
Donated investments	\$		\$	4,462

#### NOTES TO FINANCIAL STATEMENTS

#### 1. Organization

Seed Savers Exchange, Inc. (SSE) was founded in 1975 in the state of Missouri. The organization currently operates in Iowa as a nonprofit organization primarily to preserve "heirloom" garden seeds from extinction. Over 9,000 SSE's members grow and distribute heirloom varieties of vegetables, fruits, and grains. SSE's main focus is on varieties gardeners and farmers brought to North America when their families immigrated, and traditional varieties grown by Native Americans, Mennonites, and Amish. SSE members receive four publications each year, as well as an annual yearbook through which 400 SSE's members offer over 25,000 rare varieties of vegetables and fruits. SSE's publications have created a national awareness of heirloom varieties and efforts to conserve them. SSE and Heritage Farm have provided the models and resources for genetic preservation projects and alternative seed companies throughout the United States and 30 other countries.

Heritage Farm, SSE's scenic 890-acre headquarters near Decorah, Iowa, is a living museum of historic varieties open to the public. This unique educational center is designed to maintain and display endangered food crops and collection items. Each summer over 15,000 gardeners and orchardists tour Heritage Farm's organic preservation Gardens and Historic Orchard.

More than 20,000 rare vegetable varieties are being maintained at Heritage Farm. Each summer, selected seeds are grown out, as necessary, to replenish seed supplies and keep germination at optimum levels.

Twin Valleys, a 716-acre property adjoining Heritage Farm, is home to the Lillian Goldman Visitors Center with a large gift shop, educational exhibits, and an Amish-built oak post-and-beam frame. The property also includes two narrow valleys where SSE has developed a network of 20 certified organic isolation gardens covering more than 20 acres. They are at least one-quarter mile apart, to prevent cross-pollination and contamination from genetically modified crops. Ecological restoration projects recently completed include prairie and savannah plantings, and cold-water stream restoration.

In 1900, there were 20,000 named varieties of apples in the United States, but less than 4,000 of them remain and are steadily dying out. In an attempt to halt this constant genetic erosion, SSE had developed the most diverse public orchard in the U.S., where 1,000 19th century apples and 200 hardy grapes are maintained and displayed.

SSE maintains two breeding herds of approximately 75 Ancient White Park Cattle. These extremely rare and threatened cattle roamed the British Isles over 2,000 years ago.

#### 2. Summary of Significant Accounting Policies

A summary of significant accounting policies consistently applied in the preparation of the accompanying financial statements follows:

#### a. Basis of Accounting

The financial statements of Seed Savers Exchange, Inc. have been prepared on the accrual basis of accounting and accordingly, reflect all significant receivables, payables, and other liabilities.

# b. Fiscal Year Change

Effective fiscal year beginning November 1, 2018, the Organization changed from a fiscal year end of December 31 to October 31. A ten-month fiscal transition period from January 1, 2018 to October 31, 2018, precedes the start of the new fiscal year cycle.

# 2. <u>Summary of Significant Accounting Policies (Continued)</u>

#### c. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### d. Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair values in the statements of financial position. Unrealized gains and losses are included in the change in net assets.

### e. <u>Cash and Cash Equivalents</u>

For financial statement purposes, Seed Savers Exchange, Inc. considers all highly liquid investments with an initial maturity of three months or less, when purchased, to be cash and cash equivalents.

# f. Accounts Receivable and Allowance for Uncollectible Accounts

Accounts receivable are stated at the amounts expected to be collected, based on prior years' experience. Receivables are recorded at amounts billed and are due 30-90 days from the date of sale, depending upon the sales agreement, after which time they are considered delinquent. Management periodically reviews receivables, and any amounts that become uncollectible are charged to operations when that determination is made. Accounts are considered uncollectible based on how recently payments have been received, on individual credit evaluation, and on specific circumstances of the customer/donor. An allowance for doubtful accounts was provided for the periods ended October 31, 2018 and December 31, 2017 in the amount of \$7,171 and \$6,894, respectively.

#### g. <u>Inventory</u>

In accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2015-11, inventory, which is detailed in Note 5, is stated at the lower of cost (first-in, first-out method) or net realizable value. Implementation of ASU 2015-11, effective for SSE's period ended December 31, 2017, had no effect on SSE's financial position, change in net assets or cash flows. Prior to ASU 2015-11, inventory was stated at the lower of cost or market. Inventory consists primarily of heirloom seeds, self-published books, and other resale items.

## h. <u>Property and Equipment</u>

Property and equipment are recorded at actual cost or the fair market value at the date of gift. Depreciation has not been provided for historical exhibits or artifacts. Expenditures for maintenance repairs and minor replacements are charged to the current period, while major replacements and betterments costing over \$1,000 per item are capitalized. Depreciation is computed using both the straight-line and accelerated cost recovery systems over the estimated useful life of the asset. Asset lives range from 3 to 39 years.

# 2. <u>Summary of Significant Accounting Policies (Continued)</u>

# h. Property and Equipment (Continued)

The organization reviews property and equipment for impairment whenever events or changes in circumstances indicate the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the asset exceeds fair value less costs to sell.

#### i. <u>Income Tax Status</u>

Seed Savers Exchange, Inc. qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to SSE's tax-exempt purpose is subject to taxation as unrelated business income. SSE was not liable for unrelated business income tax for the tax periods ended October 31, 2018 and December 31, 2017. In addition, SSE qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an organization other than a private foundation within the meaning of Section 509(a) of the Code. SSE's federal exempt organization returns are subject to examination by the Internal Revenue Service, generally for three years after they are filed.

# j. <u>Contributions</u>

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. However, if a restriction is fulfilled in the same time period the contribution is received, the organization reports the support as unrestricted.

Donated marketable securities and other noncash donations are recorded as contributions at their estimated fair values at the date of donation. Noncash donations totaled \$None and \$6,815 for the periods ended October 31, 2018 and December 31, 2017, respectively.

#### k. <u>Deferred Revenue</u>

Income from membership fees is deferred and recognized over the periods to which the memberships relate.

#### 1. Net Assets

SSE reports its information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions: net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of SSE's Board of Directors.

Net assets with donor restrictions: net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of SSE or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

# 2. <u>Summary of Significant Accounting Policies (Continued)</u>

#### 1. Net Assets (Continued)

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

#### m. Revenue and Revenue Recognition

Revenue is recognized when earned. Program service fees and payments under costreimbursable contracts received in advance are deferred to the applicable period in which the related services are performed, or expenditures are incurred, respectively. Contributions are recognized when cash, or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met or the donor has explicitly released the restriction.

#### n. <u>Functional Allocation of Expenses</u>

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Such allocations are determined by management on an equitable basis. Payroll expenses are allocated based on time and effort. Office supplies are allocated based on usage.

# o. Shipping and Handling

Shipping and handling costs billed to customers are classified as revenue in the statements of activities. Shipping and handling costs incurred by the organization are included in expenses.

#### p. Advertising

SSE uses advertising to promote its programs and products for the audiences it serves. The production costs of advertising are expensed as incurred. During the periods ended October 31, 2018 and December 31, 2017, advertising costs totaled \$286,854 and \$494,435, respectively.

# q. <u>Change in Accounting Principle</u>

On August 18, 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. SSE has implemented ASU 2016-14 and have adjusted the presentation in these financial statements accordingly. The ASU has been applied retrospectively to all periods presented. The application had no impact on previously reported net assets without donor restrictions.

#### 3. Cash and Cash Equivalents

SSE maintains cash accounts at several commercial banks. Accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 at each bank. As of October 31, 2018 and December 31, 2017, cash in the amount of \$934,476 and \$503,980 was not insured by the FDIC, respectively.

#### 4. <u>Investments</u>

Investments as of October 31, 2018 and December 31, 2017 are carried at fair value and consisted of the following:

		20	18			2017			
			Fa	ir Value			Fa	ir Value	
		Cost	(Level 1)		Cost		(	Level 1)	
Investments whose use is limited: Mutual funds:	Ф	145 200	Ф	440.455	Φ.	440.000	Ф	440.050	
Bond funds	\$	147,208	\$	140,157	\$	112,086	\$	110,856	
Equity funds		213,428		259,403		235,857		290,818	
	\$	360,636	\$	399,560	\$	347,943	\$	401,674	

Fair value of assets measured on a recurring basis at October 31, 2018 and December 31, 2017 consist of mutual funds shown above. Fair value for short-term investments is determined by level 1 inputs by reference to quoted market prices in active markets for identical assets and other relevant information generated by market transactions.

The following tabulation summarizes the relationship between cost and fair value of investment assets:

						xcess of ir Value
		Cost	Fa	ir Value	O	ver Cost
Balance, beginning of period Decrease in unrealized gain on investments	<u>\$</u>	347,943	\$	401,674	\$	53,731 (14,807)
Balance, end of period	\$	360,636	\$	399,560	\$	38,924

Long-term investments at October 31, 2018 and December 31, 2017 are carried at cost and are composed of the following:

	 2018	2017
Certificates of deposit	\$ 68,318	\$ 68,049
Deferred patronage dividend:		
Farmers Winneshiek Coop	 1,593	1,555
	\$ 69,911	\$ 69,604

#### 5. <u>Inventory</u>

Inventory consisted of the following for periods ended October 31, 2018 and December 31, 2017:

	2018			2017
Books:				
SSE	\$	34,101	\$	36,328
Chelsea Green (distributor)		12,600		29,953
		46,701		66,281
Merchandise		123,133		216,032
Seed		852,385		945,150
Seed spoilage valuation		(58,192)		(58,192)
Supplies		34,143		28,455
Seed packets, empty		57,043		55,823
		1,008,512		1,187,268
	\$	1,055,213	\$	1,253,549

#### 6. <u>Collections</u>

In conformity with the practice followed by many museums, artifacts purchased and donated are not included in the statements of financial position. SSE does not capitalize its collections; the values of the objects acquired by gift are not recognized in the statements of activities. During the periods ended October 31, 2018 and December 31, 2017, purchases of artifacts totaled \$13 and \$1,266, respectively.

SSE's collection database is publicly accessible by researchers, genetic preservation projects, alternative seed companies, and others who are interested in saving heirloom garden seeds from extinction. SSE employs curators to ensure the collections are protected, multiplied for seed, and preserved. In the normal course, collection items are not sold but rather maintained in perpetuity. However, should SSE's Board deem it appropriate to dispose of any item, any proceeds from the disposal are used to purchase new items for the collection or for maintenance of existing items.

#### 7. Fixed Assets

Fixed assets consisted of the following at October 31, 2018 and December 31, 2017:

	2018			2017
Land	\$	875,450	\$	875,450
Buildings and improvements		3,410,709		3,345,490
Machinery		238,453		215,753
Equipment		2,561,790		2,486,464
Construction in progress		75,251		70,464
Total at cost		7,161,653		6,993,621
Less accumulated depreciation		(3,885,209)		(3,606,324)
Book value	\$	3,276,444	\$	3,387,297

#### 7. Fixed Assets (Continued)

Construction in progress is stated at cost, which includes the cost of construction and other direct costs attributable to the construction. The balance of construction in progress was made up of the following as of October 31, 2018 and December 31, 2017:

	-	2018	2017
GSI Project	\$	None	\$ 37,655
High Tunnel Project		30,658	29,809
CSN Website		None	3,000
Orchard House (Corn Crib)		6,806	None
Barn Project		37,787	None
	\$	75,251	\$ 70,464

No provision for depreciation is made on construction in progress until such time as the relevant assets are completed and put into service.

Depreciation expense for the periods ended October 31, 2018 and December 31, 2017 was \$278,885 and \$326,151, respectively.

# 8. <u>Book Publishing Costs</u>

The organization has incurred costs to publish new books that will not be sold within the next twelve months. These costs will be expensed as the sales of books occur. The organization estimates the number of books that may be sold and expensed on a per book basis.

#### 9. Lease Obligations

SSE enters into various operating lease arrangements for office equipment. SSE has lease arrangements as follows:

- August 2018 through November 2023 at \$298 per month,
- November 2016 through November 2021 at \$1,750 per month,
- July 2016 through October 2021 at \$162 per month and,
- February 2016 through May 2021 at \$153 per month.

SSE also engages in short-term leases as needed. Lease expense for the periods ended October 31, 2018 and December 31, 2017 was \$23,081 and \$25,778, respectively.

Future minimum lease payments during the years following October 31, 2018 are as follows:

Year ending October 31,	Α	mount
2019	\$	28,359
2020		28,359
2021		27,594
2022		3,574
2023		3,574
	\$	91,460

#### 10. Notes Payable

Long-term debt consists of the following:

4.25% (6.25% starting April 2019) note payable to Decorah Bank & Trust, \$1,889 due monthly including interest through April 2019, then \$2,073 monthly through April 2029, collateralized by a general business security agreement.

Less current portion

\$ 191,145 (13,976)

Long-term portion

\$ 177,169

Future maturities of long-term debt are as follows:

Year ending October 31,	Α	mount
2019	\$	13,976
2020		14,022
2021		14,968
2022		15,945
2023		16,985
2024 and thereafter		115,249
	\$	191,145

#### 11. Deferred Revenue

The change in SSE's deferred revenue account for the periods ended October 31, 2018 and December 31, 2017 are comprised the following:

Deferred portion of life-time memberships Change in deferred portion of annual memberships Balance, end of period Deferred support and revenue:	 2018	2017		
Balance, beginning of period	\$ 182,610	\$ 178,300		
Deferred portion of life-time memberships	6,354	11,514		
Change in deferred portion of annual memberships	 (5,915)	(7,204)		
Balance, end of period	\$ 183,049	\$ 182,610		
Deferred support and revenue:				
Current	\$ 73,368	\$ 79,284		
Long-term	109,681	103,326		
Book value	\$ 183,049	\$ 182,610		

#### 12. <u>Donated Services</u>

A substantial number of unpaid volunteers have made significant contributions of their time to develop SSE's programs, principally in membership development and educational programs. The value of this contributed time is not reflected in the accompanying financial statements since the volunteers' time does not meet the criteria for recognition under accounting standards.

# 13. <u>Fundraising Development Expenses</u>

The organization established a department in 2013 to develop fundraising activities. Costs allocated to fundraising events for the periods ended October 31, 2018 and December 31, 2017 were \$61,645 and \$82,147, respectively.

#### 14. Related Party Transactions

Included in support, revenues and gains for the periods ended October 31, 2018 and December 31, 2017 are gross contributions of \$17,115 and \$19,505, respectively, received from SSE's officers and directors. There were no promises to give from these individuals as of October 31, 2018 and December 31, 2017.

### 15. <u>Liquidity and Availability</u>

Financial assets available for general expenditure, that is, without donor, board, or other restrictions limiting their use, within one year of the balance sheet date, comprise of the following as of October 31, 2018 and December 31, 2017:

	 2018	2017
Financial assets at year-end:		
Cash and cash equivalents	\$ 1,702,523	\$ 1,354,113
Short-term investments	399,560	401,674
Accounts receivable	 86,647	198,732
Total financial assets	 2,188,730	1,954,519
Less amounts unavailable for general expenditures within one year, due to:		
Contractual or donor-imposed restrictions:		
Grants	130,797	303,569
Fundraiser for barn	 3,164	None
	 133,961	303,569
Financial assets available to meet general		
expenditures over the next twelve months	\$ 2,054,769	\$ 1,650,950

As part of SSE's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, cash in excess of daily requirements, is invested in savings and money market accounts and certificates of deposit.

#### 16. Net Assets

Details of net assets at October 31, 2018 and December 31, 2017 are as follows:

	 2018	2017
Net assets without donor restrictions:		
Undesignated	\$ 6,063,686	\$ 5,721,935
	6.062.606	
Net assets without donor restrictions	 6,063,686	5,721,935
Net assets with donor restrictions:		
For purpose restrictions:		
Legacy Donor Project	357	37,629
Orchard Tree House	5,194	12,000
Internships	None	653
Children's Garden	None	1,000
Tomato Tasting	None	1,000
Community Seed Network	None	7,000
Preservation Accessions	None	17,222
Online Seed Exchange, Hoop House and Signage for Trails	5,715	15,565
Development Director	56,869	75,000
Marketing Lab, Development Director Search,		
Board Development and Recruitment, Development Software and		
Data Mitigation, and Shipping Room Automation	54,700	150,000
Trail Signage	None	9,500
Seasonal Staff and Hand Pollination Supplies	None	4,000
Potato Cleaning Project	None	3,000
Preservation Department	None	15,000
Marketing Advertising	None	5,000
Indigenous Seed Keepers Network	15,000	None
Exchange Coordinator	17,962	None
Barn Repairs	 3,164	None
Net assets with donor restrictions	158,961	353,569
Total net assets	\$ 6,222,647	\$ 6,075,504

#### 17. <u>Employee Benefit Plan</u>

SSE adopted the non-qualified retirement plan for Diane Ott Whealy ("plan") effective December 5, 2012. The plan, intended to comply with IRS Code 457(b), was established solely for the purpose of providing a supplement co-founder retirement plan for Diane Ott Whealy, participant of plan and co-founder of SSE. \$33,000 was accrued for contributions in 2012, 2013, and 2014 for a total of \$99,000. No additional contributions by SSE are required under the plan. Participant shall receive five equal annual installments beginning on the first day of the second month following the month in which the participant incurred a separation of service.

As of October 31, 2018, SSE has made three payments of \$20,000 to the participant.

As of December 31, 2017, SSE had made two payments of \$20,000 to the participant.

#### 18. Retirement Plan

Employees who are at least eighteen years of age, have worked for SSE for at least twelve months, and have worked more than 1,000 hours during the eligibility period can participate. The plan has a matching retirement contribution component.

The plan provides for a six-year graded vesting schedule for employer matching contributions as follows:

0-1 year	0%
2 years	20%
3 years	<b>40%</b>
4 years	<b>60%</b>
5 years	<b>80%</b>
6 years	100%

SSE follows the policy of funding the retirement plan as accrued. The amount of pension cost recognized during the periods ended October 31, 2018 and December 31, 2017 was \$27,638 and \$36,427, respectively.

# 19. <u>Commitments and Contingencies</u>

The organization receives grants for specific purposes that are subject to review and audit by oversight agencies. Such audits could lead to requests for reimbursements to the grantor agency for expenditures disallowed under terms of the grants. Management believes such disallowances, if any, would be immaterial.

As of October 31, 2018 and December 31, 2017, SSE had no seed purchased commitments to purchase seeds.

#### 20. Concentrations

A substantial amount of SSE's contract growing is done outside of the United States. As a result, there is the potential for a severe impact due to negative effects of the economic and political forces within the market or geographic area. SSE also has geographic exposure to catastrophic losses caused by various events, including windstorms, hail, severe weather, and the incidence and severity of catastrophes, which are inherently unpredictable. The extent of losses from a catastrophe is a function of both the total amount of uninsured exposure in the area affected by the event and the severity of the event.

#### 21. Risk Management

SSE is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are minimized by the purchase of commercial insurance from third parties. SSE assumes liability for any deductibles and claims in excess of coverage limits. Settled claims for these risks have not exceeded commercial insurance coverage for the past four years. The collections were insured for losses up to \$2,997,249 as of October 31, 2018 and December 31, 2017.

#### 22. <u>Subsequent Events</u>

On January 11, 2018, the Board of Directors approved changing SSE's year-end to October 31, effective January 1, 2018.

Management has evaluated subsequent events through July 22, 2019, the date these financial statements were available to be issued.



# SEED SAVERS EXCHANGE, INC. STATEMENTS OF ACTIVITIES INFORMATION

	Ten Months Ended October 31, 2018	Year Ended December 31, 2017
CATALOG SALES		
Books	\$ 30,876	\$ 40,176
Eating beans	3,708	3,959
Products	64,366	81,279
Scions	56,126	29,564
Seeds	2,588,829	2,674,504
Transplants	193,853	200,366
Garlic	148,318	180,841
Potatoes	119,101	133,864
Seed rack	5,235	8,085
	3,210,412	3,352,638
LILLIAN GOLDMAN VISITORS CENTER SALES		
Books	16,771	31,476
Eating beans	2,221	3,338
Products	79,066	107,003
Seeds	64,495	83,320
Transplants	52,099	54,673
Garlic		4,385
Potatoes	3,165	4,634
	217,817	288,829
Livestock, hay and grain sales	13,065	12,855
Total sale of merchandise	\$ 3,441,294	\$ 3,654,322

#### STATEMENTS OF FUNCTIONAL EXPENSES INFORMATION

# PROGRAM SERVICE EXPENSES

		T CIT IV	Enaca Sett	Del 31, 2016 alle	Tear Enaca E		2017					
	Men	nbership					Genetic Preser	vation Projects				
		•					Tissue	Í				Communit
	Seed	d Savers					Culture	<b>Education and</b>	Ge	neral and		Seed
Ten Months Ended October 31, 2018	Excha	nge, Inc.	Garden	Orchard	Livestock		Club	Outreach	Ev	aluation	Seed Lab	Resource
Compensation and related expenses:												
Salaries and wages	\$	27,018	\$ 167,617	\$ 4,140	\$ 12,979	9 9	. ,	\$ 44,620	\$	116,174	\$ 44,852	
Payroll taxes		2,054	12,226	248	977	7	1,846	3,273		8,454	2,675	
Retirement			3,234		35	5	774			3,329	106	
Employee benefits			14,000	(400)			4,000	4,000		20,300	6,350	
Subtotal		29,072	197,077	3,988	13,991	L	32,407	51,893		148,257	53,983	\$
Bank charges and marketing fees												
Contract labor				27,634	10,834	Į.		559		434		
Facilities:												
Rent				390	64		780					
Repairs and maintenance			2,230		1,884	Į.				3,889		
Telephone, taxes and licenses												
Insurance												
Postage		12,192								2,810		
Professional fees:												
Curator							6,213					
Consultants and conferences								800		675		
Program:												
Advertising and promotion												
Discounts												
Cost of goods sold										742		
Complimentary gifts								382				
Printing		20,212						721		7,178		
Germination testing												
Shipping, handling and damages			117	404			29	363		124	589	
Veterinary and feed expense					7,206	5						
Staff development			1,055							1,669		
Subscriptions and dues		290										
Supplies		68	14,031	1,206	647	7	1,273	7,779		5,039	712	7
Office expense								1,206		603		
Travel, lodging and trade shows			546					4,595		4,450		
Meals and entertainment			221					1,429		236		
Less overhead applied to FG												
Fuel and miscellaneous			476		2,190	)				3,008		
Total expenses	\$	61,834	\$ 215,753	\$ 33,622	\$ 36,816	5 9	40,702	\$ 69,727	\$	179,114	\$ 55,284	\$ 7
See Independent Auditor's Report.				20								

## STATEMENTS OF FUNCTIONAL EXPENSES INFORMATION (Continued)

# PROGRAM SERVICE EXPENSES

							ember 31, 2017							
Conf	erences						Merchandise	and Catalog	<u> </u>					
		Ca	atalog											
An	nual				Seed Rack						Gard	en-Seed	G	arden-
Conv	vention	Ma	rketing	Seeds	Seeds		Seed Rack	SSE Books	s	Products	Н	louse	(	Garlic
S	2 619	\$	123 386 \$	186 383	\$ 40.4	38					s	56 374	s	15,542
- T	·	Ψ									Ψ		Ψ	1,178
	27.				,									1,1.0
	2.816						\$ -	\$	-	\$ -		61.139		16,720
	,		,		, , ,	-	•	,				- ,		-,
	400		67.156											
				780										
				7,164										
				· · · · · · · · · · · · · · · · · · ·										
			33,530	1,166	2'	71								
	1,000													
			253,697	29,375										
			·	47,446										
				302,918	46,6	79	4,295	47,7	74	33,335		489		61,771
			759	70		29				-				
			31,047											
				23,691										
			1,233	361,504	30	04		5	07			113		
	162		3,182	36,376		4	2,986					2,704		711
			652	1,836										
	1,544			542	7,83	37						1,093		
	7,824		36		70	02						182		
														(3,860
				4,850								550		
\$	13,746	\$	546,629 \$	1,158,613	\$ 108,7	75	\$ 7,281	\$ 48,2	81	\$ 33,335	\$	66,270	\$	75,342
		1		21	I			I			1		1	
	\$	1,000 1,000 1,544 7,824	\$ 2,619 \$ 197 \$ 197 \$ 1,000 \$ 1,000 \$ 1,544 \$ 7,824 \$ 1,544	Catalog and   Convention   Marketing     \$ 2,619	Catalog   Annual   and   Convention   Marketing   Seeds     \$ 2,619	Annual         Catalog and and Convention         Seeds         Seeds           \$ 2,619         \$ 123,386         \$ 186,383         \$ 40,4           197         8,913         13,409         2,81           2,038         5,456         1,6           21,000         23,300         8,0           2,816         155,337         228,548         52,9           400         67,156         993           7,164         1,614         1,614           33,530         1,166         2°           1,000         253,697         29,375           47,446         302,918         46,6°           759         70         31,047           31,047         23,691         3           1,233         361,504         3           162         3,182         36,376           652         1,836         70           1,544         542         7,8           7,824         36         70           3,746         \$ 546,629         \$ 1,158,613         \$ 108,7°	Annual         Catalog and and and Convention         Seeds         Seeds           \$ 2,619         \$ 123,386         \$ 186,383         \$ 40,438           \$ 197         8,913         13,409         2,895           \$ 2,038         5,456         1,616           \$ 21,000         23,300         8,000           \$ 2,816         155,337         228,548         52,949           \$ 109,740         400         67,156         993           \$ 780         7,164         1,614           \$ 33,530         1,166         271           \$ 1,000         253,697         29,375           \$ 47,446         302,918         46,679           \$ 759         70         29           31,047         23,691         304           \$ 1,233         361,504         304           \$ 652         1,836         4           \$ 1,544         542         7,837           \$ 7,824         36         702           \$ 13,746         \$ 546,629         \$ 1,158,613         \$ 108,775	Catalog and   Seeds   Seed Rack	Annual	Annual Catalog and Seeds Seed Rack Convention Marketing Seeds Seed Rack Seed Rack SSE Books  \$ 2,619	Annual Catalog and Marketing Seeds Seeds Seed Rack SSE Books Products  \$ 2,619	Annual and	Catalog   Annual   and   Seed Rack   See	Annual and Convention Marketing Seeds Seeds Seed Rack SE Books Products House Convention Marketing Seeds Seeds Seed Rack SE Books Products House Convention Marketing Seeds Seeds Seed Rack SE Books Products House Convention Marketing Seeds Seed Rack SE Books Products House Convention Marketing Seeds Seed Rack SE Books Products House Convention Marketing Seeds Seed Rack SE Books Products House Convention Marketing Seeds Seed Rack SE Books Products House Convention Marketing Seeds Seed Rack SE Books Products House Convention Marketing Seeds Seed Rack SE Books Products House Convention Marketing Seeds Seed Rack SE Books Products House Convention Marketing Seeds Seed Rack SE Books Products House Convention Seeds Rack SE Books Rack SE Bo

#### STATEMENTS OF FUNCTIONAL EXPENSES INFORMATION (Continued)

#### PROGRAM SERVICE EXPENSES

	Ten Months L	lided October 31,	2018 and Year En	lucu December 5	2017								
	Merchandise and Catalog (Continued)												
					-			Total					
	Garden-							Program					
Ten Months Ended October 31, 2018	Potatoes	Eating Beans	Data Entry	Visitor Center	Mail Room	Scions	Transplants	Services					
Compensation and related expenses:													
Salaries and wages	\$ 10,147		\$ 62,201	\$ 44,831	\$ 82,219	\$ 3,050	\$ 12,263	\$ 1,082,807					
Payroll taxes	772	12	4,439	3,211	6,070	231	925	78,260					
Retirement			1,453	1,714	294			20,559					
Employee benefits			8,350		7,900			116,800					
Subtotal	10,919	179	76,443	49,756	96,483	3,281	13,188	1,298,426					
Bank charges and marketing fees				1,850				111,590					
Contract labor						1,280		109,290					
Facilities:													
Rent								2,014					
Repairs and maintenance				1,563				16,730					
Telephone, taxes and licenses								1,614					
Insurance				1,412				1,412					
Postage								49,969					
Professional fees:													
Curator								6,213					
Consultants and conferences								2,475					
Program:													
Advertising and promotion								283,072					
Discounts				5,239				52,685					
Cost of goods sold	22,219	1,417		87,559		14,040	35,400	658,638					
Complimentary gifts				82				1,322					
Printing				228			231	59,617					
Germination testing								23,691					
Shipping, handling and damages				36	385		129	365,837					
Veterinary and feed expense								7,206					
Staff development								2,724					
Subscriptions and dues								290					
Supplies	2,151		4	4,847	6,112	1,972	18,567	111,278					
Office expense								4,297					
Travel, lodging and trade shows								20,607					
Meals and entertainment								10,630					
Less overhead applied to FG						(45)		(3,905					
Fuel and miscellaneous					541			11,615					
Total expenses	\$ 35,289	\$ 1,596	\$ 76,447	\$ 152,572	\$ 103,521	\$ 20,528	\$ 67,515	\$ 3,209,337					
See Independent Auditor's Report.													
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#### STATEMENTS OF FUNCTIONAL EXPENSES INFORMATION

# PROGRAM SERVICE EXPENSES

		Ten m			7C1 01, 2010 uni	l Tear Ellueu		CIRCUIT 01, 2017						
	Membe	ership						Genetic Preser	vation Projects					
		-						Tissue	, , , , , , , , , , , , , , , , , , ,				Com	munity
	Seed S	avers						Culture	<b>Education and</b>	Gene	eral and		S	eed
Year Ended December 31, 2017	Exchang	e, Inc.	Ga	nrden	Orchard	Livestock		Club	Outreach	Eval	luation	Seed Lab	Res	source
Compensation and related expenses:														
Salaries and wages	\$	27,050	\$	181,136	\$ 41,322	\$ 27,46	8	\$ 27,213	\$ 70,482	\$	169,563	\$ 60,152	\$	72
Payroll taxes		2,069		13,546	3,028	1,98	3	1,963	5,329		12,534	4,374		6
Retirement				4,480	549	36		458	168		4,354	103		
Employee benefits				20,400	4,800	4,20		4,800	4,800		20,800	11,000		
Subtotal		29,119		219,562	49,699	34,01	4	34,434	80,779		207,251	75,629		78
Bank charges and marketing fees														
Contract labor						10	6	7,000	450		931			340
Facilities:														
Rent					552	39		1,337						
Repairs and maintenance				2,968		4,49	2				4,335			
Telephone, taxes and licenses														
Insurance														
Postage		15,239									2,612			
Professional fees:														
Curator								7,324						
Consultants and conferences									500		221			
Program:														
Advertising and promotion									2,590					
Discounts														
Cost of goods sold											1,374			
Complimentary gifts									632		44			
Printing		22,335							302		6,097			84
Germination testing														
Shipping, handling and damages					130			76	213		58	753		250
Veterinary and feed expense						4,97	5							
Staff development				100										
Subscriptions and dues		290												
Supplies		362		11,790	1,289	2,72	7	1,537	3,683		1,848	4,548		7,105
Office expense									1,527		763			
Travel, lodging and trade shows				85					1,450		3,078			4,966
Meals and entertainment				37		10	9		1,367		849			643
Less overhead applied to FG														
Fuel and miscellaneous				316		1,27					2,933			
Total expenses	\$	67,345	\$	234,858	51,670	\$ 48,09	1 :	\$ 51,708	\$ 93,493	\$	232,394	\$ 80,930	\$	13,466
See Independent Auditor's Report.					23									

## STATEMENTS OF FUNCTIONAL EXPENSES INFORMATION (Continued)

# PROGRAM SERVICE EXPENSES

	Ten iv	Ionths Ended Oct	ober 31, 2016 an	Tear Ended D	ecember 31, 2017	·			
	Conferences		Merchandis	e and Catalog					
		Catalog							
	Annual	and		Seed Rack				Garden-Seed	Garden-
Year Ended December 31, 2017	Convention	Marketing	Seeds	Seeds	Seed Rack	SSE Books	Products	House	Garlic
Compensation and related expenses:									
Salaries and wages	\$ 6,976	\$ 148,078	\$ 196,175					\$ 90,603	\$ 17,653
Payroll taxes	517	10,896	13,471	4,933				5,955	1,215
Retirement		1,804	7,054	1,357				452	145
Employee benefits		17,601	43,336	9,600					
Subtotal	7,493	178,379	260,036	84,542	\$ -	\$ -	\$ -	97,010	19,013
Bank charges and marketing fees			104,857						
Contract labor	1,150	15,121							
Facilities:									
Rent			1,357						
Repairs and maintenance			7,767					10	
Telephone, taxes and licenses			1,748						
Insurance	1,045								
Postage	656	85,848		2,668					
Professional fees:									
Curator									
Consultants and conferences	500								
Program:									
Advertising and promotion	719	453,027	22,987	39					
Discounts			92,075						
Cost of goods sold			280,948	63,313	7,500	76,755	43,958	1,730	81,246
Complimentary gifts		201	297	928					
Printing	953	101,166		684					
Germination testing			27,562						70
Shipping, handling and damages	158	167	401,820	823			13	105	358
Veterinary and feed expense			,						
Staff development		100							
Subscriptions and dues									
Supplies	2,981	2,953	22,821		1,485			5,926	1,727
Office expense		1,144	1,908						,
Travel, lodging and trade shows	6,014	849	,					1,698	
Meals and entertainment	13,192	199						41	
Less overhead applied to FG	,							(70,987)	(12,392)
Fuel and miscellaneous			6,023					483	(
Total expenses	\$ 34,861	\$ 839,154	\$ 1,232,206	\$ 152,997	\$ 8,985	\$ 76,755	\$ 43,971		\$ 90,022
Total expenses	\$ 34,861	\$ 839,154	\$ 1,232,206	\$ 152,997	\$ 8,985	\$ 76,755	\$ 43,971	\$ 36,016	\$ 90,
See Independent Auditor's Report.			24						

#### STATEMENTS OF FUNCTIONAL EXPENSES INFORMATION (Continued)

# PROGRAM SERVICE EXPENSES

	Ten Months E	nded October 31,	2018 and Year En	ded December 31	, 2017				
	Merchandise and Catalog (Continued)								
	Garden-							Program	
Year Ended December 31, 2017	Potatoes	<b>Eating Beans</b>	Data Entry	Visitor Center	Mail Room	Scions	Transplants	Services	
Compensation and related expenses:									
Salaries and wages	\$ 10,899	\$ 220		\$ 63,577	\$ 88,936	\$ 6,040	\$ 15,165	\$ 1,410,103	
Payroll taxes	611		6,578	4,686	6,318	438	949	101,399	
Retirement			2,232	1,153	280			24,952	
Employee benefits			22,800		12,000			176,137	
Subtotal	11,510	220	124,281	69,416	107,534	6,478	16,114	1,712,591	
Bank charges and marketing fees				2,300				107,157	
Contract labor						2,212		27,310	
Facilities:									
Rent								3,639	
Repairs and maintenance				1,509				21,081	
Telephone, taxes and licenses				468		30		2,246	
Insurance				944				1,989	
Postage								107,023	
Professional fees:									
Curator								7,324	
Consultants and conferences								1,221	
Program:									
Advertising and promotion				9,934				489,296	
Discounts				4,612				96,687	
Cost of goods sold	23,615	1,481		109,871		14,042	38,974	744,807	
Complimentary gifts	,	,	10	186		,	,	2,298	
Printing	945						1,011	133,577	
Germination testing							,-	27,632	
Shipping, handling and damages	2,801			130	739			408,594	
Veterinary and feed expense	,							4,975	
Staff development				250				450	
Subscriptions and dues								290	
Supplies	1,920			5,421	10,523	3,235	25,664	119,545	
Office expense	2,520			5,121	20,020	2,230	20,001	5,342	
Travel, lodging and trade shows				74			59	18,273	
Meals and entertainment				, , ,				16,437	
Less overhead applied to FG						(15,195)		(98,574	
Fuel and miscellaneous					421	(20,250)		11,451	
Total expenses	\$ 40,791	\$ 1,701	\$ 124,291	\$ 205,115	\$ 119,217	\$ 10,802	\$ 81,822	\$ 3,972,661	
See Independent Auditor's Report.			25						